

METHODS OF ORGANIZING YOUR NOTETAKING

1. **SIMPLE LIST:** This is usually the method to use when a teacher is just giving you a list of ideas or key words in the lecture.

Poster Messages

amuse
inform
shock
sell

2. **CHRONOLOGICAL LIST:** Sometimes it's absolutely essential for you to list things in the exact order they occur. In a chronological listing, all the elements appear in a specific chronological sequence.

Life of Herman Melville

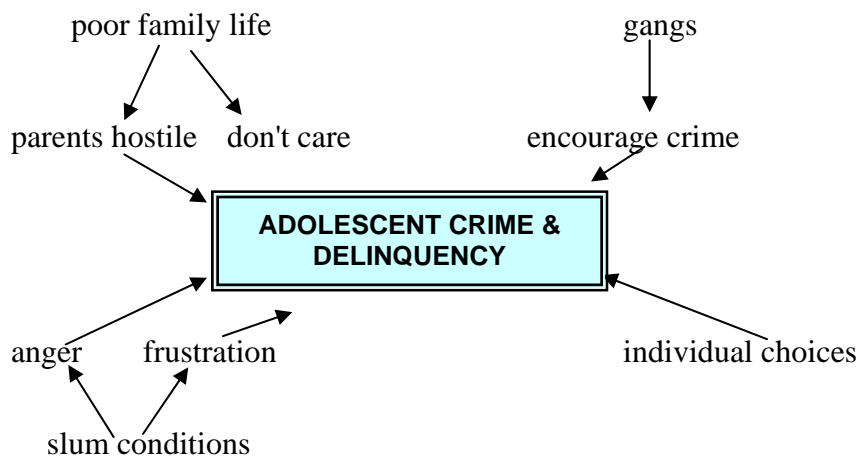
1819-born NYC
1841-South Sea Voyage-visits Typee tribe searches for life's meaning
1844-age 25, begins writing
1846-publishes *Typee*
1847-publishes *Omoo*
1851-publishes *Moby Dick*

3. **CAUSE AND EFFECT:** This is usually the method to use when someone is explaining why things happen, their causes, or the reason they occur.

Causes of Adolescent Crime and Delinquency

poor family life-parents hostile; don't care
gangs encourage crime
slum conditions lead to anger and frustration
choices made by individual

- OR -



4. **COMPARISON AND CONTRAST:** This is usually the method to use when someone is trying to explain the similarities and differences between two things.

Kangaroo

mammal

marsupial

some quite large

travels over wide area

Opossum

mammal

marsupial

all are small

travels over small area