

TEXAS STATE UNIVERSITY—SAN MARCOS  
NEW EMPLOYEE ORIENTATION II  
8:00 a.m. - 12:00 p.m.

I. Breakfast

II. Overview

- A. Welcome
- B. Introductions
- C. Texas State University
  - 1. Facts\*
  - 2. Organizational Chart\*
  - 3. Mission and Value Statements\*
  - 4. Strategic Plan 2004-2012\*

III. Policies and Procedures

- A. UPPS System\*
- B. Equity and Access\*- Harassment, Discrimination, and Mediation\*

BREAK (10 min)

- B. Equity and Access\*- Harassment, Discrimination, and Mediation\*

C. Information Technology\*

- 1. Technology Resources
- 2. Security

D. Human Resources\*

- 1. Compensation and Classification
- 2. Employment
- 3. Employee Relations

E. Environmental Health, Safety & Risk Management\*

IV. Campus Information

- A. University Police
  - 1. Safety on Campus—Police\*

BREAK (15 minutes to 11th Floor)

- 2. Parking Rules and Services—Parking Services\*

B. Alkek Library

- 1. Library Catalog
- 2. Databases
- 3. Other Library Services
- 4. RRHEC Services
- 5. Collection Information
- 6. Library Directory\*

C. Campus Resources\*

- 1. Educational Opportunities and Academic Courses
- 2. “Hidden” Benefits
  - a. Employee Benefits
  - b. Employee Health Services
  - c. Transportation
- 3. Campus Opportunities
  - a. Publications
  - b. Campus Involvement
  - c. Aquarena Center
  - d. Organizations\*

V. Off-Campus Information

VI. Questions and Answers

\* Handouts provided in NEO Binder  
Underscored items are active links on  
<http://www.txstate.edu/pdevelop/Services/NEO.html>