

POSITION VACANCY ANNOUNCEMENT AND RECRUITMENT PLAN

Department/School

Job Posting Number

Position

Appointment Date

Closing Date

Review Date

Position Description (responsibilities/duties)

Qualifications

Required:

Preferred:

Application Procedures

Texas State University-San Marcos

Texas State University-San Marcos is a doctoral-granting university located in the burgeoning Austin-San Antonio corridor, the largest campus in The Texas State University System, and among the largest in the state. Over 30,800 students at Texas State choose from 97 bachelor's, 89 master's, and 9 doctoral programs offered by eight colleges (Applied Arts, The Emmett and Miriam McCoy College of Business Administration, Education, Fine Arts and Communication, Health Professions, Liberal Arts, Science, and the University College). With a diverse campus community including 33% of the student body from ethnic minorities, Texas State is one of the top 15 producers of Hispanic baccalaureate graduates in the nation. Texas State is also the lead institution of a multi-institution teaching center, the Round Rock Higher Education Center, offering several programs in the greater north Austin area. Additional information about Texas State and its nationally recognized academic programs is available at <http://www.txstate.edu>.

Personnel Policies:

Faculty are eligible for life, disability, health, and dental insurance programs. A variety of retirement plans are available depending on eligibility. Participation in a retirement plan is mandatory. The State contributes toward the health insurance programs and all retirement plans.

<http://www.humanresources.txstate.edu/benefits.htm>

The Community:

San Marcos, a city of about 50,000 residents, is situated in the beautiful Central Texas Hill Country, 30 miles south of Austin and 48 miles north of San Antonio. Metropolitan attractions plus outdoor recreational opportunities makes the community an attractive place in which to live and work. Other major metropolitan areas, including Houston and Dallas-Ft. Worth, are within four hours. Round Rock, a city of 92,557 residents is located 15 miles north of Austin in the Central Texas hill country. CNNMoney.com reports that Hays County, which includes San Marcos and the surrounding area, ranked third in the nation for job growth over the last decade and Williamson County, which includes Round Rock and the surrounding area, was ranked second.

Some positions may require teaching on the main campus and at the Round Rock Higher Education Center.

Texas State University-San Marcos will not discriminate against any person (or exclude any person from participating in or receiving the benefits of any of its activities or programs) on any basis prohibited by law, including race, color, age, national origin, religion, sex or disability, or on the basis of sexual orientation.

Texas State University-San Marcos is a member of The Texas State University System.

Recruitment

Ads or web postings will be placed

What efforts will be made to determine the availability of and notify potential minority applicants?

Concurrence/Approval:

Personnel Committee _____

Chair/Director _____

Dean _____

Chief Diversity Officer and Director, Equity and Access _____

Provost _____