

POSITION AUTHORIZATION REQUEST

Posting Number

Cost Center
Fund

Department/School

Proposed Start Date

Proposed Rank

Salary Expectations \$

Faculty member being replaced

or New Position

Proposed area of expertise (ie: Electrical Engineering, US History 1865-1914, Physical Therapy – Cardiac Rehab)

Source of Funds

Check contract period:

One year only

Not more than 3 years

Tenure Track

Other (specify)

Justification:

Departmental Needs Assessment

Results:

Duties and Expectations of Selected Candidate:

Search Committee:

NAME	RACE	SEX
Chair:		

Personnel Committee _____ Date _____

Chair/Director _____ Date _____

Dean _____ Date _____

Chief Diversity Officer and
Director, Equity and Access _____ Date _____
(Review for Search Committee)

Provost _____ Date _____