

Texas State University  
Center for International Studies  
Internship Work Log – IS 4387

This log should be maintained weekly and submitted to the Internship Coordinator by the last class day of the semester or summer session. You must complete a minimum of 150 hours at the internship site although the company/agency may require more.

Name: \_\_\_\_\_

Company/Agency: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Week ending \_\_\_\_\_

	Hours Worked	Hours Worked	Hours Worked	Hours Worked	Hours Worked
Sunday					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
TOTAL					

Supervisor's Signature \_\_\_\_\_

Week ending \_\_\_\_\_

	Hours Worked	Hours Worked	Hours Worked	Hours Worked	Hours Worked
Sunday					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
TOTAL					

Supervisor's Signature \_\_\_\_\_

Week ending \_\_\_\_\_

	Hours Worked	Hours Worked	Hours Worked	Hours Worked	Hours Worked
Sunday					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
TOTAL					

Supervisor's Signature \_\_\_\_\_

Week ending \_\_\_\_\_

	Hours Worked	Hours Worked	Hours Worked	Hours Worked	Hours Worked
Sunday					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
TOTAL					

Supervisor's Signature \_\_\_\_\_

Total hours worked during internship: \_\_\_\_\_