

**Texas State University**  
**Center for International Studies**  
**Internship Work Log – IS 5387**

This log should be maintained weekly and submitted to the Internship Coordinator by the last class day of the semester or summer session. You must complete a minimum of 150 hours at the internship site although the company/agency may require more.

Name: \_\_\_\_\_

Total Hours worked: \_\_\_\_\_

Company/Agency: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Week ending					
<b>1<sup>st</sup> Month</b>	Hours worked	Hours worked	Hours worked	Hours worked	Hours worked
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
TOTAL					
Supervisor's signature					

Week ending					
<b>2<sup>nd</sup> Month</b>	Hours worked	Hours worked	Hours worked	Hours worked	Hours worked
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
TOTAL					
Supervisor's signature					

Week ending					
<b>3<sup>rd</sup> Month</b>	Hours worked	Hours worked	Hours worked	Hours worked	Hours worked
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
TOTAL					
Supervisor's signature					

Week ending					
<b>4<sup>th</sup> Month</b>	Hours worked	Hours worked	Hours worked	Hours worked	Hours worked
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
TOTAL					
Supervisor's signature					