



Dear Applicant,

Thank you for your interest in applying to the Teacher Fellows Program. We believe that we have one of the finest first year induction programs for elementary teachers in the state, and we look forward to considering you for a position in the program. Please follow the instructions below to ensure that your application is given prompt attention. Print or type all sections, then return the completed application to:

Teacher Fellows Program c/o Dr. Barbara Davis
Texas State University-San Marcos
College of Education
601 University Dr. ED 3075
San Marcos, TX 78666-4616

In order to be considered for a Teacher Fellow position, your application must be postmarked by **March 15**.

When your application is received, it will be reviewed and held until your file is complete. A complete file consists of the following:

- A copy of valid teaching certificate and/or
 1. A copy of your receipt indicating you have applied for graduation
 2. A copy of your degree summary indicating your major
- For all coursework not completed at TxState, provide 3 complete and official transcripts (must be originals, cannot be printouts from a web site)
- 3 reference forms completed by references listed on your application
- A copy of the results of your Graduate Record Exam (GRE) or documentation and/or letter signed by you of your intent to take the exam at the earliest possible time
- A completed Criminal History Release Form
- Completed application to the Texas State Graduate College. There is a \$40 application fee to the graduate school. You may either send a check NOT dated, or you can wait to see if you are accepted, then send the application fee. This fee is non-refundable.
- Current resume

After March 15 the Selection Committee will review all applications. Based upon your qualifications and the completeness of your file, the Committee will select those candidates who will interview with participating school district personnel. If selected as a candidate, you will be contacted by the Teacher Fellows Program to schedule an interview.

It is your responsibility to distribute the enclosed teacher reference blanks to the references listed on your application. Provide your reference with a stamped envelope addressed to the same address as the completed application (listed above). *References must also be postmarked by March 15.*

This application will become property of the Teacher Fellows Program and will remain active for one year from the date of the application unless you indicate by letter that you wish to keep your application active for another year. Information changes should be reported to the Teacher Fellows Program immediately. If you accept a position with another district, firm or institution, please notify us immediately.

The Teacher Fellows Program is seeking highly qualified professionals interested in academic and professional excellence. We appreciate your interest in our program. If you have any questions, please feel free to call our office at 512-245-8187 or email me at bd@txstate.edu.

Sincerely,

Dr. Barbara Davis, Director
Teacher Fellows Program