

The Department of Chemistry and Biochemistry
Texas State University-San Marcos
Undergraduate Summer Research Fellowship
Funded by the Welch Foundation

Overview

As many as five undergraduate students will be awarded fellowships each summer. The purpose is to provide sufficient financial support to enable the student to devote their entire summer to research.

Information

Program Dates: June 1 – August 15

Stipend: \$4,500 (total)

Qualifications

The applicant must have been enrolled full time (12 hour minimum) as a *chemistry* or *biochemistry* major at Texas State University-San Marcos during the two long semesters preceding the appointment, and must be classified as an *undergraduate* during the appointment period. Students who have demonstrated previous success in *chemistry* or *biochemistry* research will be given preference.

Policies and Restrictions

1. The fellowship is a *full time* appointment for forty (40) hours per week.
2. Fellowships are awarded only for the *entire* 2½ month period.
3. Students receiving a fellowship may elect to enroll in Chemistry 4299 (undergraduate research) for one or both summer sessions.
4. Enrollment in summer classes other than Chemistry 4299 is *not* permitted.
5. A detailed written research report must be submitted at the conclusion of the summer.
6. Progress will be reviewed after the third week, and thereafter when deemed advisable.
7. Awards may be terminated early in cases where the recipient is found to be in willful violation of program policies and restrictions.

Application Process

1. Complete and sign the application form (next page). Note that the form must also be signed by your faculty research advisor.
2. After consulting with your faculty research advisor, write a two-page narrative describing the nature and importance of your project. Applicants who have previously been involved in undergraduate research at Texas State should include a section describing the current state and progress of their research efforts.
3. Download and print your transcript from Catsweb. Your transcript may be *unofficial*, but it must be complete through the preceding (Fall) semester.
4. Attach these three items *by paperclip* and deliver them to the Chemistry Department office to be placed in Dr. Easter's mailbox.

Application Calendar

1. The deadline for submitting the complete application is 5 pm the first Friday following Spring Break. *Late applications will not be considered.*
2. The Scholarship Committee will complete its evaluation within the following two weeks.
3. Students may inquire about the status of fellowship in the Chemistry Department office after 12 noon on the fourth Monday following Spring Break.
4. Successful applicants must formally accept the fellowship *in writing* within seven calendar days. After seven calendar days have passed, offers that have not been formally accepted will be rescinded, and the fellowship will be offered to another deserving student.

Evaluation Criteria

Applications will be evaluated primarily in terms of the strength of the applicant's academic and research background, and his/her potential for performing successful research. While an applicant's TxState academic record (GPA, class load, and class difficulty) is important, consideration will also be given to a demonstrated success in previous undergraduate research efforts.

*The Department of Chemistry and Biochemistry
Texas State University-San Marcos
Undergraduate Summer Research Fellowship*

Application Form

Name _____ TxState ID _____
Local address _____

Email _____ Local Phone _____ Cell _____
Classification at TxState _____ Major _____ TxState GPA _____
Faculty Research Advisor _____
Title of Proposed Research _____

By signing below, I *understand* and *agree* to the policies and restrictions of the program.
If my application is approved for funding:

1. I will be present, and will work on the project from June 1 – August 15.
2. I will devote full time (40 hours per week) to the project.
3. I will *not* enroll in any summer courses other than Chemistry 4299.
4. I will write and will submit a research report at the end of the summer.

I understand that violation of these policies could result in my immediate termination.

Applicant Signature _____ Date _____

Faculty Advisor's Statement

I have reviewed the applicant's proposal. The proposed research can be performed in my lab, and I commit myself to mentoring the student throughout the award period.

Faculty Advisor's Signature _____ Date _____

_____ Initial here if you are requesting materials and/or supplies that are specific to this proposal, and itemize your budget request on the back of this sheet.

Please note:

1. This budget request will *not* be evaluated by the Scholarship Committee; it will be forwarded to the Department Chair for action only in the event the applicant is recommended for funding.
 2. Requests for materials and supplies that are needed *regardless* of this proposal's funding status should *not* be included here; such requests should be made directly to the Department Chair.
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To this completed form, attach (paperclip) your two-page proposal narrative and your current TxState transcript. Submit your application packet to the Chemistry Department office (to be placed in Dr. Easter's mailbox) before 5 pm the first Friday following Spring Break.